

The Board of County Commissioners of Citrus County, Florida, met in regular session on the above date. The Chairman called the meeting to order. Commissioner Fowler led in the Invocation and the Pledge of Allegiance to the U.S. Flag.

Commissioners: Vicki Phillips, Chairman; Brad Thorpe, First Vice Chairman; Roger Batchelor, Second Vice Chairman; Jim Fowler and Gary Bartell
Attorneys: Larry M. Haag and Richard W. Wesch, Assistant
Administrator: Gary Kuhl
Clerk: Betty Strifler; Joanne B. Mishou, Deputy Clerk

#3- **CONSENT AGENDA**

Upon motion by Commissioner Fowler, seconded by Commissioner Batchelor, and carried unanimously, the Board:

- #3-A Approved the minutes of the meetings held on May 27 and June 1, 1999.
- #3-B Approved general warrants dated 06/07/99 at \$1,148,599.77 and 06/07/99 at \$1,093.01 (Riverhaven WWTP). Approve emergency warrants dated 06/08/99 at \$7,478.13. Approve the payroll registers dated 05/28/99 at \$385,244.21 and 06/03/99 at \$34,325.
- #3-C Approved the following budget transfers: **Animal Control**: \$240 from #001-5106-55210 to #-54000. **Support Svcs**: \$2,183 from #196-5393-51200 to #-54604.
- #3-D Appoint Carl A. Bertoch to the Ecotourism Committee to fill an unexpired term that will expire on January 4, 2000.
- #3-E Approved insurance wire transfers: CIS at \$11,150.62, and \$9,508.09; ISAC at \$2,067.81, \$3,397.07, \$1,444.16, and \$70,628.86.
- #3-F Approved and authorized the Chairman to sign Releases of Special Assessment Lien that have been paid in full: **Resolution No. 96-096**: Sybil I Bennett Ridener, AK#2237872. **Resolution No. 95-087**: James B. & Alene R. Durrance, AK#2290960. **Resolution No. 86-029 reconfirmed by Resolution No. 93-216**: Dale E. Gordon, AK#1043581.
- #3-G Approved and authorized the Chairman to sign a Connection Charge Installment Lien Agreement with Beverly Hills Classic Car Wash, Inc.
- #3-H & -I Approved setting public workshops and public hearings in the Commission Room, Masonic Building, 111 West Main Street Inverness: *see minutes on 7/13/99
- | | | | |
|---|---------------------|------------------------|------------------------|
| CPA-AA-99-22, Stillwell for Sugarmill Homes, Inc. Amendments to Comp Plan and LDC as amended | Workshop Hearing | 09/14/99 10/4012/99 | 5:10 P.M. 5:10 P.M. |
| CPA/AA-99-23, Arbor Lakes Partnership, Ltd. Amendments to Comp Plan and LDC as amended | Workshop Hearing | 09/14/99 10/4012/99 | 5:20 P.M. 5:20 P.M. |
- #3-J Approved and authorized the Chairman to sign the CDBG Housing Assistance Plan, required for submitting a CDBG Housing Rehab Application to FDCA.
- #3-K Approved and authorized the Chairman to sign "Use of School Facilities" forms for the Citrus Springs Middle School, Crystal River Middle School, and the Inverness Primary School in order to use their facilities for the annual Summer Youth Camp.
- #3-L Adopted and authorized Chairman to sign a resolution authorizing the Chairman to make application to the FDCA for approval of the County's CDBG. **RESOLUTION NO. 99-081**

#3-M Approved Charles Poliseno as the Director of the Department of Public Safety.

#3-N Adopted and authorized the Chairman to sign:

RESOLUTION NO. 99-079

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, ADOPTING THE EMERGENCY ENERGY ASSISTANCE FOR THE ELDERLY PROGRAM GRANT BUDGET FOR FY 1998/1999

WHEREAS, on April 27, 1999, the Board of County Commissioners approved the Emergency Home Energy Assistance for the Elderly contract with the Mid-Florida Area Agency on Aging; and

WHEREAS, on May 7, 1999, Mid-Florida Area Agency on Aging approved the Emergency Home Energy Assistance for the Elderly contract; and

WHEREAS, this was not included in the original budget process; therefore, it is necessary for the Board to amend the budget for Fiscal Year 1998/1999;

WHEREAS, FS 129.06(d) provides that the Board may amend its budget by resolution spread upon its minutes to appropriate and expend funds from a source not anticipated in the Board's regular budget;

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners of Citrus County, Florida, in regular session on the 8th day of June 1999, as follows:

1. The Board does hereby amend its budget to include the estimated revenues and expenditures listed in Exhibit "A" attached hereto and made a part hereof by reference.

2. The Clerk of the Board is hereby directed to spread this resolution upon the minutes of the meeting held this date.

ATTEST:

/s/ Betty Strifler

BETTY STRIFLER, CLERK

BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA

/s/ Vicki Phillips

VICKI PHILLIPS, CHAIRMAN

EXHIBIT "A"

| | ACCOUNT NUMBER | DESCRIPTION | AMOUNT |
|---------------------|--------------------|----------------------------|----------|
| <u>Revenue:</u> | 188-331-590 | Other Economic Environment | \$23,000 |
| <u>Expenditure:</u> | 188-5331-569-54300 | Utility Services | \$23,000 |

RESOLUTION NO. 99-080

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA, AMENDING THE AVIATION IMPROVEMENTS FUND FOR FISCAL YEAR 1998/1999

WHEREAS, the Citrus County Board of County Commissioners approved Supplemental Joint Participation Agreement (JPA) with Florida Department of Transportation (FDOT) for the purpose of preparing Master Plan Updates to the Crystal River Airport; and

WHEREAS, the Supplemental JPA was signed by FDOT on March 23, 1999; and

WHEREAS, this was not included in the original budget process; therefore, it is necessary for the Board to amend the budget for Fiscal Year 1998/1999;

WHEREAS, FS 129.06(d) provides that the Board may amend its budget by resolution spread upon its minutes to appropriate and expend funds from a source not anticipated in the Board's regular budget;

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ATTEST:

/s/ Betty Strifler

BETTY STRIFLER, CLERK

BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA

/s/ Vicki Phillips

VICKI PHILLIPS, CHAIRMAN

EXHIBIT "A"

| | ACCOUNT DESCRIPTION | ACCOUNT NUMBER | AMOUNT |
|----------------------|---------------------------|----------------|--------------|
| <u>Revenue</u> | CR Master Plan (JPA 9126) | 064-334-939 | \$4,800 |
| | Cash Match | 064-381-001 | <u>1,200</u> |
| | | Total Revenues | \$6,000 |
| <u>Expenditures:</u> | Professional Services | 7224-53100 | \$6,000 |

#3-O Approved and authorized the Chairman to sign "Signature of Individuals Authorized to Submit Payment Requests" forms authorizing Cathy Taylor, Office of Management and Budget Director, to submit requests to FDCA for both the CDBG - Economic Development Grant and the CDBG Disaster Recovery (El Nino) Grant.

#3-P Approved and authorized the Chairman to sign a Total Cost Equipment Purchase Agreement with GS Equipment, Inc. for a G3WD Telescopic Excavator (Gradall), in the amount of \$177,450.

#3-Q Authorized the Chairman to sign an Authorization and Approval Form with Withlacoochee River Electric Cooperative, Inc., for installation of five fixtures and poles in the Sugarmill Woods Subdivision at a cost of \$41.67 per month.

#3-R Approved the following new change funds and fund increases for Parks and Recreation Division.

| CUSTODIAN | CHANGE DRAWER AMOUNT | PURPOSE OF FUND |
|---------------------|----------------------|---|
| Susan Nims | \$100 | Collect program fees |
| Barbara Wernersbach | \$50 | Collect program fees, backup to S. Nims |
| Carla Wheeler | \$50 | Collect program fees |
| Chrissee Brown | \$80 to \$100 | Collect Bicentennial Pool fees |
| Jack Caraway | \$150 to \$200 | Collect Chassahowitzka Campground Store sales |

#3-S Approved and authorized the Chairman to sign an agreement with Central Citrus Little League allowing them to construct improvements at Central Ridge District Park valued at \$479,724 in exchange for exclusive use of the concession facility for a 25-year period and renewable for two additional 25-year periods.

#3-T Approved and authorized the Chairman to sign an Equipment Maintenance Agreement with Danka Office Imaging Co. for maintenance of a Minolta 2080 Copier at the Senior Care Services offices; Term: 07/01/1999-06/30/2000; Total Cost: \$777.24.

#3-U Approved and authorized the Chairman to sign a School Facilities Impact Fee Agreement with Hampton Hills for school facilities impact fee credits of \$400,000 for the prior conveyance of property to the Citrus County School Board .

#3-V Approved and authorized the Chairman to sign a Transportation Impact Fee Agreement with Ryland Communities, Inc. for transportation impact fee credits totaling \$635,915.81 for construction of West Crystal Oaks Drive.

#3-W Approved and authorized the Chairman to sign a Partial Satisfaction of Lien in Code Enforcement Board Case #99-05, Clifton's Cove Marina, Inc., in the amount of \$35.

#4- **BID COMMITTEE REPORT - COMMISSIONER PHILLIPS**#4-A **BID NO. 99-106, HOUSING, HOME REPAIRS**

Upon motion by Commissioner Bartell, seconded by Commissioner Thorpe, and carried unanimously, the Board awarded Bid 99-106, RHB 99-015, to Heath Restoration Specialists as the lowest bidder, at a total of \$11,814.52.

#4-B **BID NO. 99-101, DPW, EXPANSION JOINTS, SHERIFF'S ADMIN BUILDING**

*Upon motion by Commissioner Fowler, seconded by Commissioner Batchelor, and carried unanimously, the Board awarded Bid 99-101, DPW, Remove/Replace Admin Bldg Vertical Expansion Joints, to Tom Huber at \$6,667 as lowest bidder; and approved budget transfer: **Admin Svcs to Maint Ops**: \$6,667 from #001-247-200 to #001-2670-54604.*

#4-C **CELLULAR PERFORATED CONFINEMENT GEOWEB**

Upon motion by Commissioner Bartell, seconded by Commissioner Thorpe, and carried unanimously, the Board waived bid procedures and authorized purchase of 8" cellular perforated confinement Geoweb for embankment stabilization from R.H. Moore & Asso. at \$13,545, to be used for the work in the Dixie Shores subdivision.

#6- **COUNTY ADMINISTRATOR, GARY KUHL**#6-A **HOMOSSASSA SOUTH FORK WATER QUALITY PROJECT**

Upon motion by Commissioner Bartell, seconded by Commissioner Fowler, and carried unanimously, the Board approved and authorized the Chairman to sign the Cooperative Funding Agreement #99CON000138 with Southwest Florida Water Management District for the Homosassa South Fork Water Quality Project at \$100,000.

#2-A **CERTIFICATE OF APPRECIATION TO JAMES BLACKSHEAR**

Upon motion by Commissioner Fowler, seconded by Commissioner Batchelor, and carried unanimously, the Board approved and authorized all commissioners to sign a Certificate of Appreciation for James Blackshear's dedicated service on the Construction Licensing and Appeals Board (CLAB) from July 1985 to June 1999.

The Chairman presented the Certificate to Mr. Blackshear. Mr. Blackshear expressed his thanks to the Board for the opportunity of serving on the CLAB. (I-142/1:06 P.M.)

#6-B, -C, -D, and -E **REVISIONS TO ADMINISTRATIVE REGULATIONS**

Upon motion by Commissioner Fowler, seconded by Commissioner Bartell, and carried unanimously, the Board approved revised ARS: (#6-B) No. 8.04.01-5, Contracting for Professional Services; (#6-C) No. 11.01, Road Maintenance Policy; (#6-D) No. 11.03-1, Methods of Pavement Restoration; and (#6-E) No. 11.04, Drainage Improvements.

#6-F **EMPLOYMENT AGREEMENT WITH GARY HERNDON**

Mr. Kuhl explained the request for an employment agreement with Mr. Herndon through 2001, advised Herndon had asked that the pay out for sick/vacation leave be effected over a period of a year and a half, for tax reasons, and that it would have no financial impact on the county other than saving a bit in interest (not a part of the agreement).

Upon motion by Commissioner Batchelor, seconded by Commissioner Bartell, and carried, with Commissioner Phillips voting in opposition, the Board approved and authorized the Chairman to sign an Employment Agreement with Gary Herndon through March 31, 2001, to assist with the adoption of the FY 1999-2000 budget and several other on-going projects.

Discussion was held prior to the vote on the motion. The Chairman voiced opposition to the term of the agreement, it being a deviation from current policy, a contradiction between "part-time" and "full time" at full rate of pay with Florida Retirement System contributions; etc. She felt the County's current staff can assist with the FY 1999/2000 budget, the Homosassa water/wastewater project, expansion of the Courthouse, financial aspects (bonding of projects), etc. She stated she would welcome his help through this budget process, but beyond that felt current staff possessed the ability to perform needed tasks.

Mr. Haag explained the part-time/full time issue, the pay being computed on a daily basis at \$311.00—with only FRS benefits. Discussion ensued. Mr. Kuhl advised of his desire to be able to draw on Mr. Herndon's expertise on a case-by-case basis for projects that will be extending over a year or two. Commissioner Bartell felt it would be advantageous to the County to have Mr. Herndon's assistance, considering the number of projects on-going, and noted that the agreement could be terminated with ten days' notice, if needed. (I-830/1:25 P.M.)

#6-G **STORAGE TANK SYSTEM COMPLIANCE VERIFICATION PROGRAM**

Upon motion by Commissioner Fowler, seconded by Commissioner Batchelor, and carried unanimously, the Board approved sending notice to FDEP of the County's intent to terminate FDEP Contract No. GC558, Storage Tank System Compliance Verification Program. (I-955/1:30 P.M.)

#2-B **CDBG GRANT – ECONOMIC DEVELOPMENT CATEGORY**

Lisa Alday, Summit Professional, explained that the purpose of the second hearing would be to review the application for the economic development category of the CDBG and provide citizens to comment.

She advised that the County and Wal-Mart, co-applicants for the Economic Development grant, are applying for \$750,000 to be used to provide sewer services to an entity that will be creating jobs; that Wal-Mart plans to create about 200 jobs as part of the project, although the application summary cites "41" jobs because that number maximizes the points on the application; the project must be completed in two years, although it is expected to be greatly accelerated; anticipated submitting the application in June; felt confident of securing funding; etc.

Commissioner Bartell referred to paragraph 91.1.a, relating to environmental conditions restricting expansion of on-site systems, and asked if that statement was supported by fact. He also questioned the statement in the same paragraph about the "41" new jobs not being created if the CDBG funds are not forthcoming. He explained that recent changes at the FDCA level had made boilerplate information unacceptable, and was concerned about giving misleading information in the grant application.

Ms. Alday agreed that the application contained such information but that she was currently working with Wal-Mart to finalize language in the application, that FDCA was aware of items, that the application must show a correlation between the grant and the jobs created, that all parties were working to provide alternative language to accurately reflect the project, etc.

The Chairman opened the second of two public hearings on the grant application, and asked public comment. With no public comment, the Chairman closed the public hearing.

Upon motion by Commissioner Fowler, seconded by Commissioner Batchelor, and carried unanimously, the Board approved and authorized the Chairman to sign the 1999 CDBG-ED grant application to fund a sewer line to serve the proposed Super Wal-Mart, and approved submission of the grant application in the amount of \$750,000. (I-1240/1:37 P.M.)

#6-H **BEVERLY HILLS COMMUNITY PARK PHASE I CHANGE ORDER**

Upon motion by Commissioner Thorpe, seconded by Commissioner Fowler, and carried unanimously, the Board approved and authorized the Chairman to sign Change Order No. 1 to the contract with Pospiech Contracting, Inc. on Bid No. 99-073 at \$4,447.50.

#7- **COMMISSIONER PHILLIPS, CHAIRMAN**#7-A **AFFORDABLE HOUSING ADVISORY COMMITTEE**

Commissioner Phillips nominated Robert L. Wardrop to serve as member-at-large on the Affordable Housing Advisory Committee.

Upon motion by Commissioner Bartell, seconded by Commissioner Fowler, and carried unanimously, the Board ceased nominations. (I-1310)

#12- **COUNTY ATTORNEY'S REPORT**#12-A **HAMPTON HILLS COMMUNITY DEVELOPMENT DISTRICT (CDD)**

Mr. Haag reviewed creation of the Hampton Hills CDD, noted that it had not performed as intended, that the developer desires to discontinue the District, etc., and recommended setting a hearing to adopt an ordinance to effect the abolishment of the particular district. He also recommended that the agreement entered into prior to the creation of the District listing the projects contemplated to be financed by the District be mutually rescinded at the same time in order to bring this back to a clear slate and in that fashion the controlling document for the Citrus Hills II DRI will be the Development Order as amended.

Upon motion by Commissioner Bartell, seconded by Commissioner Batchelor, and carried unanimously, the Board set a public hearing at 1:45 P.M. on July 6th, 1999, in the Commission Room, 111 West Main Street, Inverness, on a proposed ordinance providing for dissolution and termination of the Hampton Hills CDD pursuant to FS 190.046(4) and (6), and to take up the rescision of the agreement at the same time.

#13- **EMERGENCY MATTERS NOT ON THE BOARD'S AGENDA**#13-A **CITRUS COUNTY DETENTION FACILITY, POD "D"**

Since all work with respect to restoring Pod "D" at the Detention Facility (previously leased to Florida Department of Juvenile Justice [DJJ]) had been completed, Mr. Haag asked for authorization for his office to send a letter to DJJ accepting the pod as being in proper order under the terms of the contract. However, he explained staff is making a claim in the letter that the County is not waiving any claims with respect to them not accomplishing the restoration in a timely manner—it should have been completed in January 1999.

Commissioner Bartell made a motion, seconded by Commissioner Phillips, to approve and authorize the County Attorney's Office to send an acceptance letter to the Florida Department of Juvenile Justice Pod "D" of the Citrus County Detention Facility pursuant to memorandums from Ernest Hutman and Randy Payne, Assistant Warden.

Mr. Haag explained that the staff has been negotiating an increase in fees to be charged for incarcerating U.S. Marshall's prisoners; felt the County should get \$5.00 for all individuals in the pod; stated that in the next two to three years the County may begin to experience occupancy problems due to the facility being full of Citrus County's inmates, and so should be thinking of getting into an expansion mode in the next couple of years.

Discussion ensued regarding seeking restitution from DJJ for the funds lost due to the facility not having been restored in January, having Mr. Haag determine the monetary loss since January, etc. The Chairman **TABLED THE MOTION** temporarily. (I-1670)

#2-C.1 AUDIT OF PARKS & RECREATION

Betty Strifler, Clerk, presented a recap of the Audit Services' audits performed on the Division of Parks and Recreation and Liability Claims. She explained some of the recommendations were accepted, some implemented as to administrative offices and off-site locations. She noted recommendations as to the Bicentennial Pool were not accepted. Mrs. Strifler expressed appreciation to the employees of the Parks and Recreation Division for their cooperation and assistance.

Mr. Kuhl advised that recommendations, particularly as to the pool, were not implemented due to the costly mechanisms needed to regulate human traffic into and out of the facility, that the cost to implement would not outweigh the value of the benefit. The Board was advised that the Chassahowitzka Campground audit was expected to be before the Board in about three weeks.

Discussion ensued regarding follow up on various audit comments/recommendations, the problem of tracking people using the pool, whether or not to continue charging the nominal fee for the use of Bicentennial Pool, etc. Mrs. Strifler noted the recommendations were based on best management practices, but were not the only methods that would be successful in correcting internal control problems.

As a result of the discussions:

- Mr. Kuhl advised that the various department/division directors will be asked to establish a system for following up on the audit comments/recommendations as they occur.
- Mr. Kuhl advised that Ms. Denis will be asked to prepare a secondary recommendation on how to monitor the numbers of people using the pool.
- Mr. Kuhl was asked to prepare a recommendation to address the issue of Bicentennial Pool.

#2-C.2 AUDIT OF LIABILITY CLAIMS (I-2240)

Mrs. Strifler advised that the Liabilities Claims audit found there to be no serious problems, that recommendations were made on improving record keeping and monitoring monies due to the County, and again appreciated the assistance of Mr. Small and Employee Resources employees. She did note that normally responses to audits are made by a County employee, but the response to this one was made by the firm of Arthur J. Gallagher & Co. Mr. Kuhl explained the response came from Gallagher since Mr. Deardorff's position is still vacant, and that the Gallagher employee was contracted to do the work and access to information needed for making a response, that she had no tie to the staff and were auditing the past performance by County staff people.

The Chairman asked for a written memorandum from department directors (or immediate supervisors) reviewing the recommendations instituted as a result of the various audits performed, how well they are being followed, and their effectiveness. (I-2490/2:07 P.M.)

#2-D HOUSING REHABILITATION COMMUNITY DEVELOPMENT BLOCK GRANT

Lisa Alday, Summitt Professional Services, reviewed a Housing Rehabilitation CDBG. She noted there had been a number of changes in fair housing regulations, so briefly reviewed protected classes, i.e., familial status, etc.

The Chairman opened the public workshop and asked for public comment. With no public comment forthcoming, the Chairman closed the public workshop. (I-2690)

#2-E HOUSING REHABILITATION CDBG

Ms. Alday presented information on a Small Cities Housing Rehabilitation CDBG application of up to \$750,000. She provided information on the scope of budget/services to be provided: Majority of funds to be used for housing rehabilitation, including demolition and reconstruction; 26 homes to be the minimum number allowable; some funds to be used for sewer and water hook ups for low to moderate income persons; approximately 33% of funds to go to very low income individuals; etc.

The Chairman opened the public hearing and asked for persons in favor and opposed. With no public comment, the Chairman closed the public hearing.

Upon motion by Commissioner Bartell, seconded by Commissioner Fowler, and carried unanimously, the Board approved and authorized the Chairman to sign the Housing Rehabilitation CDBG Application, as amended, for \$750,000. (I-2925/2:15 P.M.)

#13-A (Cont.) **CITRUS COUNTY DETENTION FACILITY, POD "D"**

Discussion continued regarding recouping funds from DJJ for the period during which the County was unable to let the facility due to DJJ's failure to complete the restoration.

The Chairman removed the motion (to send a letter to DJJ) from the table.

The motion carried unanimously.

Upon motion by Commissioner Bartell, seconded by Commissioner Fowler, and carried unanimously, the Board approved invoicing DJJ for the amount of time that the contract allowed for them to turn the facility back over to the County, and the overage of time based on the financial arrangement that was made in the original agreement. (I-3063)

The Chairman recessed the meeting for ten minutes. The Chairman reconvened the meeting.

#2-F **NITRATE REDUCTION OPTIONS**

Tim Johnston, Urban Adjunct Extension Agent, presented information on nitrate problems. He noted the amount of nitrates showing up in the springs is above normal, explained the increases result in diminished water quality and increased vegetative growth, that studies by SWFWMD point to the source of nitrates as coming from home and golf course artificial fertilizers, that fertilizers percolate through the sand into water systems, etc. Mr. Johnston advised of two major IFAS educational programs aimed at reducing nitrates. (I-3400)

Mr. Kuhl advised of meetings from which an educational program (outlined in the agenda supporting documentation) had been developed, to consider looking at specific projects/items during the CIP process for which funding would be needed, i.e., a certification program for businesses that apply fertilizers. He also asked the Board to approve up to \$10,000 to fund implementation of the short-term recommendations brought forward by Mr. Johnston, and explained that a five-year program would be outlined during the budget process.

Discussion ensued regarding:

- ❖ The potential that there might be funds available through Withlacoochee Regional Planning Council to use for the project;
- ❖ The belief that curtailing the use of nitrates should be approached at a regional level, and ideally, at the state level;
- ❖ The desire to present this subject to the County's legislation delegation next year as a state-wide priority;
- ❖ The possibility that Citrus County could be at the forefront and a model for the regulation of sale of fertilizers, a model with regard to sale as opposed to application of fertilizers;
- ❖ The impending need to go to environmentally friendly fertilizers;
- ❖ The need to educate businesses/persons who apply fertilizers; etc. (II-522)

Upon motion by Commissioner Phillips, seconded by Commissioner Fowler, and carried unanimously, the Board approved the short-term recommendations and the request for \$10,000 to fund short term objectives, i.e., preparation of an AR as a guideline for managing existing and future turf and landscaping at all county facilities, establishment of the structure and training schedule for an Environmental Landscape Certification Program, strengthening/expanding existing public educational efforts offered by Extension and other county divisions to increase consumer acceptance and use of Environmental Land Management Best Management Practices, etc. (II-575/3:02 P.M.)

#2-G **STATUS REPORT ON Y2K READINESS**

Georgette Annett, Office of Financial Services, reported that a master plan is in the process of being developed to deal with the Y2K problem, that areas to be addressed will be internal (any county items that operate with a computer chip) and external factors (items having outside influences over which the County has no control but which could affect day-to-day operations). She noted each department has identified critical areas and compiled a list of equipment that could be impacted; that most items have been or are in the process of being updated; that she will be meeting with each contact person to review inventories and contingency plans; that the master plan should be completed by the beginning of the fiscal year; etc.

In response to the Chairman, Ms. Annett advised items that can be tested at this point for compliance have been tested, while those that cannot have letters from the manufacturers. Lou Badami, Utilities Director, advised that the bid on the Charles A. Black Wastewater Treatment Plant (CAB WWTP) (Bid No. 99-092, Booster Pump Station & Water Line Extension with addendum for Y2K compliant computer items), is being negotiated with the low bidder and efforts are being made to move the date up from 11/01/99; that there are contingency plans for operating the CAB facilities, that results of the tests are expected within 30 days, etc.

The Chairman was also concerned about the 11/01/99 date for the Lecanto Government Building telephone systems and the cost to update the systems. After Ms. Annett speculated it would cost around \$18,000, the Chairman stated she would like the funds to be identified so the staff can begin on those projects. (II-734/3:07 P.M.)

#13-B **PSC WATER & WASTEWATER UTILITY REGULATORY JURISDICTION**

Mr. Haag suggested the workshop on the topic of regulatory jurisdiction be agendaed for the July 27th meeting.

There being no other business to come before the Board, the Chairman adjourned the meeting at 3:10 P.M.

ATTEST: _____, Clerk _____, 1st Vice Chairman